

Terms of Reference

Annual South Australian Library and Information Award (SALIA)

1.0 Purpose:

Established in 2023, The South Australian Library and Information Award (SALIA) is presented annually by the Australian Library & Information Association of South Australia (ALIA SA) to recognise and celebrate outstanding contributions to the library and information profession in South Australia. The award aims to honour individuals that have demonstrated exceptional achievements, innovation, and commitment to the advancement of libraries and information services in the state.

2.0 Criteria:

The specific criteria for the SALIA may be reviewed and changed annually by ALIA SA, taking into consideration the evolving needs and challenges of the library and information profession. The criteria will be published and made available to potential nominees, ensuring transparency and fairness in the selection process.

3.0 Eligibility:

3.1 The SALIA is open for nomination to any individual working in the library or information profession, or professional research in South Australia, and who is a financial member of ALIA (personal or institutional).

3.2 Nominees must have made significant contributions that have had a positive impact on the library and information profession, either through innovative practices, notable projects, exceptional leadership, or other relevant achievements.

3.3 ALIA SA reserves the right to not present an award in any given year if there are no eligible nominees or if the nominated recipients are not judged to be worthy of the award.

4.0 Recipient Selection:

4.1 Nominations for the SALIA will be invited from ALIA SA members, library professionals, institutions, and the wider community.

4.2 A selection panel comprising members appointed by ALIA SA will review the nominations and assess them against the defined criteria.

4.3 The panel shall consider the established criteria for the SALIA, which may include factors such as leadership, innovation, impact on the profession, and contributions to the library and information community.

4.4 The panel shall apply a fair and unbiased approach in evaluating the nominations and ensuring equal opportunities for all nominees.

4.5 A separate Terms of Reference exist to govern the SALIA Judging Panel

5.0 Awards Ceremony:

- 5.1 The State Library of South Australia (SLSA) has partnered with ALIA SA to offer its venue free of charge to host the SALIA awards ceremony.
- 5.2 The director of SLSA will give a speech at each awards night, acknowledging the importance of the award and highlighting the achievements of the recipient(s).
- 5.3 The awards ceremony will be organised by ALIA SA, ensuring a professional and memorable event for all attendees.
- 5.4 To ensure this event (with limited seating) is valued, there will be a small cost for ALIA Members.
- 5.5 Attendance for non-ALIA members is to be at least 33% more than ALIA Members.

6.0 Industry Support

- 6.1 The SALIA has the support of the State Library of South Australia, which will be given in the following ways:
 - 6.1.1 SALIA support from SLSA through their Director (or their representative) sitting on the panel of judges for the award;
 - 6.1.2 SALIA support from SLSA through a venue, such as the Hetzel Lecture Theatre, provided gratis for the award ceremony;
 - 6.1.3 SALIA support from SLSA through the Director (or their representative) giving a speech at the award ceremony, acknowledging the importance of the award and highlighting the achievements of the recipient(s).

7.0 Funding and Sponsorship:

- 7.1 ALIA SA will hold fundraising activities each year to fund the award, including, but not limited to, the ALIA SA Quiz Night.
- 7.2 Sponsorship opportunities are available for the SALIA and may be reviewed annually by ALIA SA.
- 7.3 Sponsorship levels will be determined by ALIA SA, offering organisations or individuals the chance to contribute to the success of the award and gain recognition for their support
- 7.4 Sponsors will receive appropriate acknowledgment during the awards ceremony and in ALIA SA's promotional materials related to the SALIA.
- 7.5 ALIA SA will appoint a committee member to oversee funding and sponsorship
- 7.6 The ALIA CEO has agreed to fund \$200 annually to each State or Territory to be presented as an ALIA training or conference discount voucher to the award winner

9.0 Publicity and Promotion:

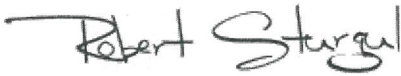
- 8.1 ALIA SA will promote the SALIA through various channels, including its website, social media platforms, and relevant professional networks.
- 8.2 The announcement of the award recipient(s) will be widely publicized to raise awareness of their accomplishments and inspire others in the library and information profession.
- 8.3 ALIA SA may seek media coverage and engage with local press to further highlight the significance of the SALIA and its impact on the library and information community in South Australia.
- 8.4 The recipient of the Award will be reported in the ALIA Annual Report.

Note: These Terms of Reference provide a general framework for the SALIA, but they are subject to change as determined by ALIA SA. The specifics of each award cycle, including key dates, nomination procedures, and additional details, will be communicated through official channels by ALIA SA.

Approved by:



[ALIA SA Group Co-Convenor]
[04/07/2023]



[ALIA SA Group Treasurer]
[04/07/2023]